

LOCAL EMERGENCY PLANNING COMMITTEE

Knox County EMA
301 Park St. Rockland, ME 04841
Web Site: www.knoxcountymaine.gov/ema

April 6, 2021 LEPC Meeting

held via Zoom

Meeting Attendees:

Ray Sisk	Knox County EMA Director	Matthew Coleman	Lonza
Candice Richards	LEPC Secretary	Tim Polky	St. George Town Manager
Peter Carter	PBMC	Drexell White	CDC
Jerry Squires	Fisher	Katie Tarbox	MCH, Inc.
Ed Molleo	Healthcare Coalition	Mike Ames	Maine Water
Andrew Hart	Knox County Administrator	Tom Nelson	PBMC

The meeting was called to order at 10:32 a.m. by LEPC Chair Tim Polky.

Secretary's Report:

1. 2020 Tier 2 Reports:

The 2020 Tier 2's have slowed down significantly post deadline of 3/1/21. Candice will be working with Matt Fournier at MEMA to figure out which facilities still need to report.

2. AR-1 Reports Received:

- 1/4/2021 St. George – oil tank rupture – estimated 250 gallons of heating fuel
- 1/4/2021 Friendship Water Supply – antifreeze leak – estimated ½ gallon

Treasurer's Report:

Beginning Balance	Personnel Services Expenses	Gen Operating Expenses	Expense	Revenue	Interest	Ending Balance March 31
\$1,492.51	\$513.56	\$52.46		\$1,470.27	\$1.77	\$2,398.53

- Katie Tarbox motioned to approve the Treasurer's reports. Jerry Squires seconded the motion. A vote was taken with all in favor.

Training updates: *Knox County LEPC has a \$6,693.42 funding commitment for responder/facility HAZMAT/Chemical Safety related training.*

Any in-person training is still being postponed until post-pandemic. The last live hazmat class was more than a year ago.

New Business:

1. Consider Moving to Monthly Meetings:

There was a discussion about whether it would be beneficial for the committee to switch from meeting every other month, to meeting every month. Up until about five years ago the Committee met monthly meetings and there was more involvement at the time. Some LEPC's do quarterly meetings. There has been an engagement problem ever since the Committee started meeting every other month and attendance has been inconsistent. It was noted that if the Committee starts meeting monthly, the agenda needs to include more items to make the additional meetings worthwhile. More than likely, once the pandemic is passed there will be a lot more opportunities to train the LEPC if meeting monthly.

- Katie Tarbox made a motion to change the Knox County LEPC schedule to meeting monthly. Peter Carter seconded the motion. A vote was taken with all in favor.

The next meeting will now be May 4th at 10:30 a.m. Candice will redo the schedule for the year to include the additional months and send it back out to everyone.

2. Membership Updates

- Jeremy Greenman is no longer working at DEP. We have not learned of who his replacement will be yet but each time that position becomes empty, the supervisor Jon Woodard covers our area.
- Matt Allen now works for IFF (they bought out DuPont)
- Ed Molleo is replacing Megan Melville at the Health Coalition
- Friday is Peter Carter's last day. Tom Nelson is his replacement.

3. Approve Membership Applications:

The applications to be voted on were:

- Ed Molleo
- Tom Nelson
- Ray Sisk made a motion to approve the applications and forward them to the SERC for approval. Peter Carver seconded the motion. A vote was taken with all in favor.

4. Discuss Strategic Work Plan 2021-2022

The Knox County LEPC's plan is aligned with the state fiscal year, which runs July 1 – June 30. The Committee needs to work on the 2021-2022 plan. Ray asked everyone to review the activities and goals and provide input. The Committee typically approves the plan at the June meeting but can discuss it at the May meeting.

Ray noted that Knox County EMA had been working with Amtrak on setting up railway safety training and design an exercise program for first responders but that seems to have stalled. It will be staying in the plan for now because it's still possible it will happen.

Funding is always an unknown but this year it's a little more uncertain because the SERC hasn't released the funding numbers that are based on how many Tier 2 reports have been submitted by the deadline of March 1st.

Miscellaneous:

1. Next Meeting

The next regular LEPC meeting will be May 4, 2021 at 10:30 a.m. at the Knox County EMA Office, via Zoom.

Adjourn:

- Peter Carter made a motion to adjourn. Drexell White seconded the motion. A vote was taken with all in favor.

Meeting adjourned at 11:01 a.m.

Respectfully submitted,

Candice Richards
LEPC Secretary

Remaining 2021 Meeting dates: May 4, June 1, July 6, August 4, September 7, October 6, November 2, December 1